

Minutes of the Meeting held on 1st December, 2021 at 1 pm ;

The Principal began the Meeting by welcoming the two new staff members Ms. Arya Prabhugaonkar, Lab Assistant, and Mr. Shrikant Velip, Accountant.

The Principal announced that the Boys Football Team of the College, won the Futsal Competition, and Pravin Rathod was awarded the Best Player. The Girls team also participated in the event.

NAAC

Dr. Elizabeth informed that the scanning of each of the criterion of NAAC will take up to two to three days and will have to begin soon. She also said that the TY results, which reflects in Criteria two, is pending. She added that all the statements of the expenditure have to be kept ready for NAAC purposes, by the Accountant. It was also mentioned that the Alumni fund was not collected for the Academic Year 2020-21.

Students Council

The Inaugural function of the Students Council, will be held on the 2nd of December, 2021, and the Chief Guest for the function would be Prof. Joan Rebello, ex-Vice Principal of Shree Damodar College, Margao.

ISA

Ms. Rupali asked the teachers to conduct the ISA's of students who have remained absent, as per their convenience. She also added that many of the students have not answered the ISA's.

The Principal informed the teachers that he has designed the Mentoring form and all the teachers have to maintain individual files, which will be handed over to them by Mr. Pravin Kamat, Convenor Mentoring Committee.

Programmes of the month

10/12/2021: A Webinar on Crypto Currency for all the students, organized by the Economics Department.

Commerce Department programmes -

6/12/2021: A Talk on Income Tax for TY students who have opted for Income Tax paper

15/12/2021: Business Plan, Final Round

1/12/21: Essay Competition for the students

Skill Development Programmes

Portrait Competition submission date: 16/12/21

Consumer Cell Programmes:

16/12/21: Chart Paper Competition on 'Empowerment of Women through Consumer Education'

21/12/21: Consumer Fest

Dr. Elizabeth mentioned that the Minutes of the Grievance and Unfair Means Committee, need to be written. She also asked the teachers to update their profiles on the NIRF portal as it is open for Data capturing.

Prepared by: Dr. Monica Patil



[Signature]
Approved by: Principal
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